

## Day Camps Temporary Use Permit

Day camps are seasonal programs for children that include structured, educational or developmental components. They can be half- or full-day programs, and may involve indoor or outdoor activities or both. “Day camps” do not include “day cares,” as defined in the Unified Development Ordinance (UDO). Day care is often year-round, and may or may not have an educational or developmental component. Day camps also do not include “day treatment facilities” or “drop in/short –term childcare centers” as defined in the UDO.

Summer day camps can be permitted with a temporary use permit for an initial period of 45 days. If the camp will be in operation longer than that, the applicant must apply to renew the permit by submitting the same documentation as for the original permit at least 10 working days prior to the end of the first 45 days to ensure that there will not be a break in the permitted use time period. No more than one permit and one renewal shall be issued for any temporary use on a property within a 12 month period. If the use is intended to be established for longer than this, and meets the requirements of Sec. 3.7 of the UDO, Site Plans, a site plan can be required.

The following information must be provided at the time of application:

1. The number of children expected to attend. Please note: if any State or Federal funds are used to subsidize payment for any child attending, the camp is required to be licensed by the State of North Carolina. Contact NC Division of Child development at 919-662-4499.
2. The beginning and ending dates for the day camp.
3. The hours of operation.
4. An interior drawing of the space used for the day camp.
5. A plot plan, drawn to scale, of the exterior area to be used (an existing site plan, if available, will work with notes showing what area is to be used).
6. Is the building proposed to be used for the day camp currently approved for use as a public or private school?
7. Description of the planned program for the attendees.

Please note: The Temporary Use Permit, once issued, will serve as business verification for the purpose of obtaining a business license within the City limits. Please contact the City of Durham Finance Department, Business License Division at 919-560-4700 for more information.

Additional improvements may be required by the North Carolina Building Code if this involves a change of use of the existing building. Please contact the Durham City-County Inspections Department at 919-560-4144 for more information.